

Rehearsal Spaces, Reservations and Priorities

If you wish to use a school space for a rehearsal, you must schedule it by completing a room request form. This can be done by emailing the completed form found online or in person in Frasier 105.

Scheduling Priorities are as follows:

1. CLASSES
2. CPVA EVENTS
3. CPVA EVENT REHEARSALS (MAINSTAGE SHOWS)
4. CPVA EVENT REHEARSALS (ONE-ACTS)
5. CPVA TECHNICAL WORK
6. CLASS RELATED REHEARSALS
7. PRACTICUMS
8. OUTSIDE PROJECTS (STUDENT GROUPS)

If you wish to reserve either of the theatres for an event, you must schedule it with the Scheduling Coordinator. As times are limited, the following priorities will be used:

1. CPVA PRODUCTIONS
2. CPVA TECHNICAL WORK
3. SCHOOL MEETINGS
4. AUDITIONS
5. CAMPUS GROUPS
6. OFF-CAMPUS COMMUNITY GROUPS
7. SPECIAL EVENTS

After any use, you must clean up and restore the space to its standard configuration! Any problems will result in either extra charges or in revocation of use privileges!

Keys for rooms can be checked out from Shelly Munholland in Frasier 105.